



TOWN OF WESTBOROUGH MASSACHUSETTS

BOARD OF HEALTH

FORBES MUNICIPAL BUILDING
45 WEST MAIN STREET, SUITE 25
WESTBOROUGH, MA 01581-1916

TEL. (508) 366-3045
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BOARD OF HEALTH MONTHLY MEETING

Tuesday
March 16, 2010
Forbes Municipal Bldg., Room 24
5:30 p.m.

AGENDA

1. Minutes of Meeting (2/9/2010)
2. Director's Report (2/2010)
3. Sanitarian's Report (2/2010)
4. Health Inspector's Report (2/2010)

New Business

- A. Kevin Shi / Tenka Grill - Variance Request - 5:45 p.m.
5. Director's Issues
6. Adjourn



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Minutes of Board of Health Meeting March 16, 2010

The regular Board of Health meeting was held on Tuesday, March 16, 2010, in room 24 in the Forbes Municipal Building. The meeting was called to order at 5:30 p.m. by Chairman Reh. Those present were Member Ehrlich, Director McNulty, Sanitarian Baccari, and Inspector Gilchrist. Absent was Member Federici. Bills and payroll were signed.

Minutes of the meeting held on February 9, 2010, were reviewed and approved.

Director's report (Feb 2010) was discussed and approved.

Sanitarian's report (Feb 2010) was discussed and approved.

Health Inspector's report (Feb 2010) was discussed and approved.

NEW BUSINESS

Kevin Shi – Tenka Grill – Variance Request - 5:45 p.m.

Because Mr. Shi did not show up at the scheduled time, the Board tabled discussion until next month's meeting.

DIRECTOR'S ISSUES

The website for the State's mandatory ethics test will be emailed to the Board members.

Director McNulty discussed his recent meeting with the Finance Committee. He told FINCOM that if the 1.8% cut was implemented, that would leave only \$2,500 to operate the department. It costs approximately \$2,000 to run a flu clinic, leaving only \$500 to manage the office for a year. There is some reimbursement from Medicare for the flu clinics, but that revenue goes right into the Town's general fund; it does not factor into the BOH's budget. The reimbursement process takes several months.

At a recent Department Head meeting, the Town Manager announced it was very probable that the 1.8% might be reinstated to all departments. It appears the unions will accept the Town's health care plan. Director McNulty said the reinstatement will make it possible for the BOH to conduct flu clinics next fall. Without the reinstatement, the clinics could not be held.

The members prepared to discuss and formulate a mission statement for the Solid Waste Advisory Committee. Director McNulty provided a draft of a mission statement that had been reviewed by the Town Manager.

After considerable discussion, some changes were made (see attached). The Town Manager will review the statement. A final decision on the mission statement will be made at next month's meeting when Member Federici will be in attendance.

Board members signed "*confirmation of receipt*" indicating they have received a copy of the Town of Westborough's new Information Security Policy.

There being no further business, the meeting adjourned 6:35 p.m.

The next regular meeting will be April 13, 2010.

Respectfully submitted,


Kathleen Smith
Administrative Assistant

SOLID WASTE ADVISORY COMMITTEE
MISSION STATEMENT
(March 16, 2010)

The Committee shall take care to evaluate, at a minimum:

1. The extent to which the Town should be involved in such collection and disposal programs
2. The types of wastes/recyclables that should be collected and disposed of
3. Evaluate various scenarios as an alternative to current structure
 - Alternate method of collection
 - User fees of various levels up to making the program self funding
 - Pay As You Throw
 - Increase dump sticker fees as needed
4. Alternative methods of collection/disposal/processing of wastes/recyclables
5. Impact of recommendations on the Town's environment
6. Impact of recommendations on Board of Health office operation
7. Impact of recommendations on the Town's budget
8. Improvements/changes to the current programs
 - Ways to increase current recycling rate

The Board of Health shall appoint a five-member committee consisting of:

1. One member of the Board of Selectmen
2. One member of the Finance Advisory Committee
3. Three members at-large from the community